

Faribault City Council Minutes
Regular Council Meeting of Tuesday, January 23, 2018

1. Call to Order / Roll Call

Mayor Voracek called the meeting to order at 6:00 p.m. in the Council Chambers of the Faribault City Hall. Council members present included Elizabeth Cap, Kay Duchene, Royal Ross, John Rowan, Steve Underdahl, Janna Viscomi and Mayor Voracek. City staff present included City Administrator Tim Murray, Police Chief Andy Bohlen, Community and Economic Development Director Deanna Kuennen, City Attorney Scott Riggs, and Administrative Assistant II Gina Carlson.

2. Presentations / Introductions – None

3. Approve Minutes of January 9, 2018 Regular Council Meeting and January 16, 2018 Special Council Meeting

Motion by Council member Rowan, seconded by Council member Ross, carried unanimously, to approve the minutes of the January 9, 2018 Regular Council Meeting and January 16, 2018 Special Council Meeting.

4. Consent Agenda

Motion by Council member Duchene, seconded by Council member Ross, carried unanimously, to approve items A–J.

- A. List of bills to be paid
- B. Approve 1-4 Day Temporary Liquor License for Bethlehem Academy Annual Fundraiser to be held on April 7, 2018
- C. Approve Exempt Gambling Permit for Infants Remembered in Silence event to be held on February 11, 2018
- D. Resolution 2018-023 Approving Updated City Council Rules and Procedures
- E. Resolution 2018-026 Appointment of Building Official (Acting)
- F. Resolution 2018-027 Approve Hiring of Police Records Specialist
- G. Approve Joint Civil Service Commission Police Officer Certification and Eligibility Lists
- H. Accept Proposal for Environmental Engineering Services for the Former Public Works Site
- I. Approve Disposal of Surplus Computers and Printers
- J. Resolution 2018-028 Authorizing Review and Potential Termination, Release, Modification or Amendment of Various Agreements, Resolutions, Easements, and Environmental Monitoring Requirements by and between the City of Faribault, Kalway Construction Company and Faribault BP, LLC and Other Parties, Including the Economic Development Authority of the City of Faribault

5. Requests to be Heard - Citizen Comment Period

Philip Hult, 2115 Franklin Avenue South, Minneapolis MN 55414, addressed the Council regarding the Faribault Municipal Airport. Hult stated he is a member of the Faribault aviation community and a private pilot. He expressed concern about the possibility of demolishing a hangar at the airport to accommodate SteinAir and the potential displacement of Cross Country Soaring. Hult stated Cross Country Soaring has operated at the Faribault Municipal Airport for 15 years and he supports keeping Cross Country Soaring at the airport.

Kathy Ingraham, 4321 120th Street West, Lonsdale, MN 55046, addressed the Council regarding the Faribault Municipal Airport. Ingraham was speaking on behalf of her husband, Don Igraham of Cross Country Soaring, who was unable to attend the meeting. Ingraham asked the City Council to consider Cross County Soaring when making decisions about the Faribault Municipal Airport. Cross Country Soaring brings economic value to the community by drawing in business from all over the state of Minnesota and the United States as well as other countries. Council member Cap asked Mayor Voracek if it was appropriate to ask the speaker questions at this time and Voracek stated it was not. Cap addressed Ingraham and told Ingraham to contact Cap by email if she wished to provide additional information.

Christina Larson, 154 E. River Terrace, Minneapolis, MN 55414, addressed the Council regarding the Faribault Municipal Airport. Larson stated she drives three times per week to the Faribault Municipal Airport. She appreciates the upkeep and maintenance that is done at the facility. Larson is a glider pilot whose glider cannot leave the ground without a tow. Cross Country Soaring provides that service and without it, many of the 12 private owners who use the airport would have to leave and/or sell their gliders due to higher lease costs elsewhere. Larson stated that Cross Country Soaring is a valuable resource that provides a civil airport need that is not served anywhere else in Minnesota. Larson asked the City Council to consider the users of the airport when making decisions about the Faribault Municipal Airport.

Ian Klein, 101 Peavey Lane, Suite 211, Wayzata, MN 55391, addressed the Council regarding the Faribault Municipal Airport. Klein was speaking on behalf of Bob Wander, 1525 NW 22nd Avenue, Faribault, MN 55021, who was unable to attend the meeting. Klein read a letter written by Wander. A copy of each letter was presented to the City Council. Wander's letter encouraged the City Council to consider a plan to locate SteinAir's manufacturing facility within the existing downtown infrastructure. Wander cited the availability of downtown restaurants and the 10-minute proximity to the airport as benefits to locating the manufacturing facility downtown.

6. Public Hearings – None

7. Items for Discussion

- A. Resolution 2018-024 Approve Plans and Specifications and Establish Bid Date for 2018 Municipal State Aid Street Overlay and Storm Sewer Improvements – Contract 2018-02

City Engineer/City Administrator Murray presented an overview of the Municipal State Aid Street Overlay and Storm Sewer Improvements project Contract 2018-02. The project includes removals, concrete curb and gutter replacement, concrete sidewalk replacement, storm sewer replacement and repairs, casting adjustment and replacement, pavement milling, bituminous paving, pavement markings, and related improvements. The streets included in this project are 14th Street NE - Central Ave. to 520' NE of Shumway Avenue, Shumway Avenue - CSAH 20 (St. Paul Ave.) to 325' north of Legacy Court, Townsquare Lane - CSAH 48 (Lyndale Ave.) to Prairie Avenue, and 14th Street NE* - 850' NE of Eastview Drive. The * indicates storm sewer replacement project.

The improvements were formally ordered by the City Council on December 12, 2017 upon the passage of Resolution 2017-263, following the Public Hearing. The total estimated cost of the improvements is \$968,380. Proposed funding for the project comes from a number of sources, as follows: Special Assessments \$188,100 (19.4%), Municipal State Aid Funds \$726,650 (75.1%), Water Utility Fund (601) \$4,900 (0.5%), Sanitary Sewer Utility Fund (602) \$9,600 (1.0%) and the Storm Water Utility Fund (603) \$39,130 (4.0%).

A tentative bid date of February 21, 2018 has been set (this date could potentially be revised, dependent upon length of review time by MnDOT State Aid). Construction is scheduled to begin in late May, with substantial completion by the end of July, 2018.

Council member Ross asked about cross walk lighting. Murray stated there is already street light in place at the intersection. Ross asked about flashing yellow lights for the cross walk. Murray stated the crosswalk will near the crest of the hill on Shumway Avenue, which will provide good visibility. Flashing yellow lights for the cross walk were not requested and the area is not seen as a high volume crossing. Murray indicated flashing yellow lights may be added in the future if needed.

Mayor Voracek asked if additional property would need to be purchased. Murray stated the property is owned by the City of Faribault HRA and the right-of-way easement has been obtained.

Motion by Council member Ross, seconded by Council member Rowan, carried unanimously, to approve Resolution 2018-024 Approve Plans and Specifications and Establish Bid Date for 2018 Municipal State Aid Street Overlay and Storm Sewer Improvements – Contract 2018-02.

B. Resolution 2018-025 Approve Plans and Specifications and Establish Bid Date for 2018 Street Overlay Improvements – Contract 2018-03

City Engineer/City Administrator Murray presented an overview of the 2018 Street Overlay Improvements (Contract 2018-03). The project includes concrete curb and gutter replacement, concrete sidewalk replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, and related improvements. The streets included in this project are Allen Avenue - Allen Path to Allen Path, Allen Lane - Allen Path to Sunbird Drive, Allen Path - CSAH 45 (Willow Street) to Allen Avenue, Sunbird Drive - 309' south to 242' north of Allen Lane, Home Place - 8th Street SW to 9th Street SW, Lincoln Ave. SW - 8th Street SW to 9th Street SW, 8th Street SW - Home Place to Prairie Avenue, 9th Street SW - CSAH 18 (9th Avenue SW) to Prairie Avenue, 10th Avenue SW - 8th Street SW to 9th Street SW, (Old) 4th Street NW - Western Avenue to west end/cul-de-sac, Shumway Avenue - Division Street E. to TH 60 (1st Street NE), and Wilson Avenue - T.H. 60 to CSAH 11 (7th Street NW).

The improvements were formally ordered by the City Council on December 12, 2017 upon the passage of Resolution 2017-264, following the Public Hearing. The total estimated cost of the improvements is \$548,680. Proposed funding for the project comes from a number of sources, as follows: Special Assessments \$269,335 (49.1%), Street Improvement Fund (401) \$260,145 (47.4%), Water Utility Fund (601) \$2,500 (0.5%), Sanitary Sewer Utility Fund (602) \$8,350 (1.5%), and Storm Water Utility Fund (603) \$8,350 (1.5%).

A tentative bid date of February 21, 2018 has been set. Construction is scheduled to begin in late May, with substantial completion by the end of July, 2018.

Council member Rowan asked if the drainage concerns by a resident on Allen Lane had been addressed. Murray stated they had been. Murray stated the original proposal has not been changed, several notifications will be sent to residents and they may contact the Engineering Department with any questions.

Motion by Council member Duchene, seconded by Council member Underdahl, carried unanimously, to approve Resolution 2018-025 Approve Plans and Specifications and Establish Bid Date for 2018 Street Overlay Improvements – Contract 2018-03.

8. Bids - None

9. Board and Commission Reports, Announcements and Project Updates

Mayor Voracek and Council member Rowan attended an elected officials meeting last week at District One Hospital.

Mayor Voracek met last Friday with Rice County Chemical Coalition. Other attendees included Senator John Jasinski and Representative Brian Daniels.

City Administrator Murray stated that due to the precinct caucus on Tuesday, February 6, the City Council meeting would be rescheduled. Murray suggested rescheduling the meeting for Wednesday, February 7. Council member Cap noted she and Council member Ross may have a possible conflict as they serve on the Mill Towns Trail Board and meet the first Wednesday of the month. The date for the rescheduled City Council meeting will be determined.

Council member Underdahl thanked the street department for their hard work in clearing the City streets after the 17" snowfall on January 22.

10. Adjournment

Motion by Council member Viscomi, seconded by Council member Ross, carried unanimously, to adjourn the meeting at 6:28 p.m.

Respectfully submitted,



Gina Carlson, Administrative Assistant II