



## CITY COUNCIL MINUTES

**COUNCIL CHAMBERS**

**TUESDAY, APRIL 10, 2018**

**6:00 PM**

### **Call to Order/Roll Call/Pledge of Allegiance**

The regular City Council meeting was called to order by Mayor Kevin Voracek at 6:00 pm. Council Members, Kay Duchene, Royal Ross, John Rowan, Steve Underdahl and Janna Viscomi were in attendance. Council Member Elizabeth Cap was absent. Also in attendance was City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Planning Coordinator Peter Waldoek, Parks and Recreation Director Paul Peanasky, Police Chief Andy Bohlen, Public Works Director Travis Block and Fire Chief Dustin Dienst.

### **Presentations/Introductions**

Water Reclamation Facility Permit Compliance Award

Public Works Director Travis Block received the award at a conference in March. The award is for compliance at the Wastewater Plant in 2017. Block recognized his staff for their efforts. Mayor Voracek congratulated and thanked Block and his Department for a job well done.

### **Approve minutes of March 27, 2018 Regular Council Meeting (majority vote)**

Motion by Rowan, seconded by Ross, to approve the minutes of the March 27, 2018 Regular Council meeting and carried unanimously.

### **Consent Agenda:**

- A. List of bills to be paid
- B. Resolution 2018-060 Approve New Massage Therapist Licenses
- C. Approve Hangar Rental Agreement Renewal
- D. Approve Revised Job Descriptions
- E. Resolution 2018-061 Revise Bid Date for the 2018 Municipal State Aid Street Overlay and Storm Sewer Improvements - Contract 2018-02
- F. Approve Task Order No. 8 On-Call Aviation Services
- G. Resolution 2018-062 Execute Minnesota Department of Transportation Limited Use Permit #6612-0022 for Non-Motorized Recreational Trail
- H. Resolution 2018-064 Approve Appointments to Planning Steering Committees
- I. Resolution 2018-067 Approve Use of Old Public Works Site for Senior Center Recycling Event
- J. Approve Letter of Understanding with New Perspective Senior Living
- K. Resolution 2018-069 Approve Heritage Celebration Events, Parking Restrictions and Street Closures
- L. Resolution 2018-070 Authorize Release of Request for Proposal for Professional Engineering Services for Flood Mitigation Project at Water Reclamation Facility
- M. Approve 1-4 Day Temporary Liquor License for Faribault Softball Association Tournament to be held May 4-6, 2018
- N. Approve Proposal from ISG for Professional Design Services for Bell Field Exterior Facility Improvements
- O. Resolution 2018-071 Approve Street Closures for IRIS 5K/10K Turkey Trot
- P. Resolution 2018-072 Approve Hiring Fire/Property Maintenance Inspector

Consent Agenda item 4H. Resolution 2018-064, Approve Appointments to Planning Steering Committees was removed by Council Member Rowan for further discussion.

Motion by Duchene, seconded by Rowan to approve Items A-G and I-P and carried unanimously.

Motion by Rowan, seconded by Duchene to approve Item 4H. Resolution 2018-064, Approve Appointments to Planning Steering Committees with John Rowan removed from the Comprehensive Plan Steering Committee and carried unanimously.

### **Requests to be Heard-None**

### **Public Hearings – None**

### **Items for Discussion**

#### **Resolution 2018-063 Approve Plans and Specifications and Establish Bid Date for Airport Fuel System Replacement**

Public Works Director Travis Block reminded the Council that approval to prepare plans and specifications for the fuel system replacement at the Municipal Airport was approved at the September 26, 2017 City Council meeting. The project will include the installation of a new system and removal of the old one. The new system will include a 6,000 gallon tank for Jet A fuel and a 12,000 gallon tank for AVGAS 100LL. The total estimated cost of the project is \$600,000.00. A Minnesota Department of Transportation grant will be used for the project with a 70% State and 30% Local share split.

A bid date of May 11, 2018 has been set for the project. Construction is scheduled to begin in July with substantial completion in the fall of 2018.

Motion by Ross, seconded by Rowan, to approve Resolution 2018-063, Approve Plans and Specifications and Establish Bid Date for Airport Fuel System Replacement and carried unanimously.

#### **Ordinance 2018-1 Annexing Certain Lands From Warsaw Township and Zoning Such Lands in the R1 District-Second Reading**

City Planning Coordinator Peter Waldock explained on March 27, 2018, the City Council after proper notice, held a public hearing regarding the annexation petition. No objections were received in person or in writing regarding the proposal. The City Council voted unanimously to approve the first reading of Ordinance 2018-1 for annexation of the Winnifred Hughes property at 1101 Faribault Road as presented. No changes have been made to the ordinance and no public comments have been received since the time of the first reading of the ordinance.

Motion by Duchene, seconded by Rowan to approve Ordinance 2018-1, Annexing Certain Lands From Warsaw Township and Zoning Such Lands in the R1 District-Second Reading.

Roll Call Vote: Aye: Duchene, Ross, Rowan, Underdahl, Viscomi, Mayor Voracek  
Motion approved by a vote of 6-0

#### **Resolution 2018-065 Approve a Variance to Permit a 6' Fence in the Corner Side Yard Area at 3050 Hwy. 60 W. and Resolution 2018-066 Approve a Variance for a Freestanding Sign at 3050 Hwy. 60 W.**

City Planning Coordinator Peter Waldock explained that BEM Holdings LLC owns the former Petro Wash station and now also owns the former Country Kitchen Restaurant. The sites are located at 3044 and 3050 Hwy 60 West. The owners are part of the Matejcek family businesses which have the implement dealership operations at the site. In 2016, the City Council approved a front yard fence variance at the former Petro Wash. At that time, the City recognized the use of these adjoining properties as a component of the implement dealership, acting as a single use although on separately owned parcels.

BEM Holdings LLC is seeking a variance to approve a 6' security fence built in the front yard area along 30th Avenue NW and along the Highway 60 side of the property. They have also requested a variance to allow a freestanding business sign on the former Country Kitchen site for use by the implement dealership. BEM Holdings LLC plans to remove the restaurant building and sign.

The Planning Commission held a public hearing on April 2, 2018, on each of the variance requests. No one was present to comment on these requests. The City did not receive any written comments on the matter. The Planning Commission questioned if there would be sufficient room for snow storage along 30th Avenue NW. They felt that the fence variance was appropriate as an extension of the previously approved fence line to the east. The Commissioners voted 5-2 to approve findings in support of the variance for the fence.

The Planning Commission felt the sign variance was acceptable in that the applicants were re-using / relocating an existing sign to be placed on the foundation of the former Country Kitchen sign and this location met setback requirements for signs in commercial districts. The variance if approved would increase the number of freestanding signs used by the Implement Dealership. The Planning Commission agreed that this site should be treated as part of the Dealership. The Commissioners voted 6-1 to approve findings in support of the sign variance.

Council Member Underdahl questioned what type of enforcement the City would have to be sure that the three parcels are combined within one year, Waldock explained that the City can rescind this agreement/variance. Underdahl requested that Resolution 2018-065 stipulate a one year time frame to combine the parcels. Mayor Voracek questioned if there was enough greenspace, Waldock explained that when the Country Kitchen building is removed, it will be replaced with material that a tracked vehicle can drive on, creating a permeable surface.

Council Member Rowan requested that the Council be told when the parcels are combined or near the end of the one year stipulation. Waldock will provide the Council with an update.

Motion by Underdahl, seconded by Ross to approve Resolution 2018-065, Approve a Variance to Permit a 6' Fence in the Corner Side Yard Area at 3050 Hwy. 60 W. with the stipulation that the three parcels be combined into one parcel within one year and carried unanimously.

Motion by Duchene, seconded by Viscomi to approve Resolution 2018-066, Approve a Variance for a Freestanding Sign at 3050 Hwy. 60 W and carried unanimously.

## **Bids**

### **Approve 2018 CIP Purchase - Plow Truck Equipment**

Public Works Director Travis Block explained the 2018 Budget and CIP has approved \$215,000.00 for the purchase of a dump truck to replace a 2001 truck that is used by the Street Department. Council approved a quote for \$95,530.00 for the cab and chassis at the January 9, 2018 meeting. After the purchase of the truck, \$119,470.00 is available to purchase snow removal equipment. The equipment includes a dump body with options, hoist, scraper, wing, hitch, plow, sander and hydraulics. Staff recommends the purchase of the equipment from Universal Truck Equipment Galesville, WI under Minnesota State contract #120922 for \$114,477.00. The Capital Replacement Fund (431) will provide funding.

Motion by Underdahl, seconded by Duchene to approve a 2018 CIP Purchase - Plow Truck Equipment and carried unanimously.

### **Approve Quote for Site Demo and Clean Up at 1740 Willow Street**

Parks and Recreation Director Paul Peanasky explained to the Council that the City of Faribault purchased the

property at 1740 Willow Street in May of 2017. The house was recently burned by the Faribault Fire Department. Peanasky solicited quotes for the demolition of the remaining buildings and cleanup of the site. The quotes included building demolitions, removal of all garbage and debris including foundations, filling basements, leveling areas to mowable slopes and removing pen fencing.

Two quotes were received:

Timm's Trucking & Excavating	\$40,020.00
BCM Grading & Excavating	\$49,200.00

Mayor Voracek inquired of the plans for the lot, Peanasky informed the Council that there are currently no plans for the site, they are just making it safe at this point.

Motion by Rowan, seconded by Ross to approve the Quote from Timm's Trucking and Excavating in the amount of \$40,020.00 for Site Demo and Clean Up at 1740 Willow Street and carried unanimously.

### **Approve 2018 CIP Purchase - Lawn Mower for Parks Department**

Parks and Recreation Director Paul Peanasky informed the Council that the 2018 CIP has \$64,000 budgeted to purchase a new lawn mower for the Parks Department. This mower will be used very heavily in North Alexander Park. A quote was received from MTI Distributing for a Toro GM 4000-D lawn mower per state bid specifications at a cost of \$63,797.75. There are no additional fees, and the quote includes free delivery.

Mayor Voracek questioned what properties at Alexander Park are being mowed, Peanasky stated that only City owned property is mowed by City Staff.

Motion by Duchene, seconded by Viscomi to approve 2018 CIP Purchase - Lawn Mower for Parks Department and carried unanimously.

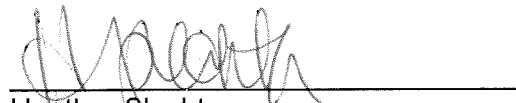
### **Boards and Commissions Reports, Announcements and Project Updates**

Mayor Voracek felt that the Coffee with the Council went well, will look at hosting another in the fall. Council Member Duchene counted 42 people in attendance. City Administrator Murray reminded the Council about the upcoming Chamber Marketplace on April 21, 2018, if Council is interested in helping in the City Booth they can let Heather Slechta know.

### **Adjournment**

Motion by Viscomi, seconded by Rowan to adjourn the meeting and carried unanimously. Meeting Adjourned at 6:35pm.

Respectfully Submitted,



Heather Slechta  
Assistant to the City Administrator