



CITY COUNCIL MINUTES

COUNCIL CHAMBERS TUESDAY, JULY 24, 2018 6:05 PM
OR IMMEDIATELY FOLLOWING THE SPECIAL COUNCIL MEETING (CLOSED SESSION)

Call to Order/Roll Call/Pledge of Allegiance

The meeting was called to order by Mayor Kevin Voracek at 6:20 pm. Council Members Kay Duchene, Royal Ross, John Rowan, Steve Underdahl and Janna Viscomi were in attendance. Council Member Elizabeth Cap was absent. Also in attendance were City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Public Works Director Travis Block, Police Chief Andy Bohlen, Fire Chief Dustin Dienst, City Engineer Mark Duchene, Parks and Recreation Director Paul Peanasky, Finance Director Karla McCall, Human Resources Manager Kevin Bushard and City Planner David Wanberg.

Presentations/Introductions—None

Approve minutes of July 10, 2018 Regular Council Meeting and July 10, 2018 Special Closed Session

Motion by Ross, seconded by Underdahl to approve the minutes of July 10, 2018 Regular Council Meeting and July 10, 2018 Special Closed Session and carried unanimously.

Consent Agenda

- A. List of bills to be paid
- B. Resolution 2018-148 Approve Street Closure for Pawn Minnesota Customer Appreciation/8-Year Anniversary Celebration
- C. Resolution 2018-141 Approve Hiring Fire Captain
- D. Resolution 2018-147 Approve Hiring Firefighter
- E. Resolution 2018-149 Approve Transfer of State MIF Funds, One-time Exception
- F. Resolution 2018-153 Approve Minnesota Department of Health Source Water Protection Grant
- G. Approve 1-4 Day Temporary On-Sale Liquor License for Paradise Center for the Arts on August 11, 2018
- H. Resolution 2018-152 Approve Wine, 3.2 Malt Liquor License and Sunday On-Sale for Basilleo's Pizza 2.0
- I. Resolution 2018-150 Approve On-sale Intoxicating Liquor License and Sunday Liquor License for Clayton Enterprises, LLC
- J. Approve Right-of-Entry Agreements for TH 60 Reconstruction Project (Contract 2019-03)
- K. Resolution 2018-154 Authorize Execution of Federal Aviation Administration Agreement No. 3-27-0030-013-2018
- L. Approve Private Hangar Land Lease Agreement
- M. Approve Quote for Landscaping at City Hall

Motion by Duchene, seconded by Viscomi to approve consent agenda items A through M and carried unanimously. Council Member Ross abstain from voting on Consent Agenda Item I due to a conflict of interest.

Requests to be Heard-None

Public Hearings – None

Items for Discussion

Accept 2018 Classification and Compensation Study Recommendations

Human Resources Manager Kevin Bushard introduced Patrick Glynn from Carlson Dettmann to the

Council. Mr. Glynn has analyzed all the documentation that has been sent to his office related to the 2018 Classification and Compensation Study. Mr. Glynn presented the facts and figures on the project and discussed his final recommendations to the City Council.

Mayor Voracek thanked Mr. Glynn for his work. Council Member Ross asked how the control point was created. Mr. Glynn explained that it was created using both private and public data.

A member of the public asked multiple questions regarding the equations that were used to compute the control point. Mr. Glynn explained the process of how Carlson Dettmann computed the data to get to the control point.

Motion by Ross, seconded by Duchene to Accept the 2018 Classification and Compensation Study Recommendations and carried unanimously.

Ordinance 2018-8 Rezone Property in the Met Con Business Park from TUD, Transitional Urban Development District to I-1, Light Industrial District and I-2, Heavy Industrial District (Second Reading)

City Planner David Wanberg explained that on July 10, 2018, the City Council approved the first reading of Ordinance 2018-8, which rezones the recently annexed property in the Met-Con Business Park from TUD, Transitional Urban Development to I-1, Light Industrial on the west side of Acorn Trail and I-2, Heavy Industrial on the east side of Acorn Trail. Since the first reading of the Ordinance, there have been no changes to the proposed rezoning nor has City Staff received any comments from the public regarding the proposed rezoning.

Motion by Duchene, seconded by Viscomi to approve Ordinance 2018-8 Rezone Property in the Met-Con Business Park from TUD, Transitional Urban Development District to I-1, Light Industrial District and I-2, Heavy Industrial District (Second Reading)

Roll Call Vote:

Aye: Duchene, Ross, Rowan, Underdahl, Viscomi, Mayor Voracek

Nay:

Motion carried 6:0

Resolution 2018-151 Approve Plans and Specifications and Establish Bid Date for Park Avenue & Acorn Trail (CSAH 76) Utility Improvements Project - Contract 2018-10

City Engineer Mark DuChene explained that Resolution 2018-151 approves the construction plans and specifications for Park Avenue & Acorn Trail (CSAH 76) Utility Improvements Project - Contract 2018-10. The project includes sanitary sewer and watermain trunk utility extensions adjacent to CSAH 76 from the utilities' current termini near 43rd Place to approximately 2,650-ft north of 160th St W to serve the area recently annexed into the City by McDonough Farms, LLC and McDonough Partners, LLC (collectively the "Developer") into the City which includes the parcel for the Daikin redevelopment project.

The improvements were formally ordered by the City Council on June 12, 2018 upon the passage of Resolution 2018-117. After the improvements were ordered, the Engineering Department oversaw the completion of the plans and specifications in preparation of bidding the improvements.

The total estimated cost of the public improvements is \$2,515,000.00. Proposed funding for the project comes from a number of sources, as outlined below:

DEED (State of Minnesota)	\$1,057,000.00	42.0%
Rice County	\$500,000.00	20.0%
Water Utility Fund (601)	\$555,640.00	22.0%
Sanitary Sewer Utility Fund (602)	\$402,360.00	16.0%
Total	\$2,515,000.00	100.0%

Resolution 2018-151 also established a bid date of August 7, 2018 for the project. Construction is scheduled to begin in August, with a targeted October 31, 2018 date for watermain to be operational and a substantial completion by January 1, 2019 and final completion in spring of 2019.

Motion by Underdahl, seconded by Duchene to approve Resolution 2018-151 Approve Plans and Specifications and Establish Bid Date for Park Avenue & Acorn Trail (CSAH 76) Utility Improvements Project - Contract 2018-10 and carried unanimously.

Bids

Approve Quote to Replace Banners

Parks and Recreation Director Paul Peanasky explained that the current banners in Faribault were purchased in 2005. The banners typically have a life of about 5 years, the current banners are 13 years old and are in need of replacement. In 2016, a banner committee was formed, members included Janna Viscomi, Nort Johnson, Brad Phenow and Peanasky. After much review and discussion, the committee came up with the updated options for the banners. A printout of the proposed banners along with a map of the banner locations was provided to the Council. The Committee also looked at adding additional banners surrounding the downtown area, on the viaduct, up Ravine Street, and by the Woolen Mills.

Quotes were solicited with low quote coming from Display Sales for \$31,705.40 for the banners and some additional bracketing.

Council Member Underdahl asked if the City would be reimbursed by the SCDP Grant if the City purchased the banners while the City is waiting to hear whether or not they received the approval for how to spend the SCDP dollars. Director of Economic and Community Development Deanna Kuennen informed the Council that they have received the authority to move forward with this project through DEED. Council Member Ross stated that the committee did a nice job and he likes what the committee came up with.

Motion by Ross, seconded by Viscomi to Approve Quote to Replace Banners and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

The June Monthly Financial Report was provided by Finance Director Karla McCall. City Administrator Tim Murray reminded the Council of the upcoming meetings, Night to Unite will be on August 7, 2018 and the first regular Council meeting of August will be held on Wednesday, August 15, 2018 due to the Primary Election.

Adjournment

Motion by Viscomi, seconded by Ross to adjourn the City Council Meeting and carried unanimously.

Meeting Adjourned at 7:15 pm.

Respectfully Submitted,



Heather J. Slechta

Assistant to the City Administrator