

**Heritage Preservation Commission**  
**Meeting Minutes**  
Monday, September 16, 2019

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**1. Call to Order**

Rein called the meeting to order at 6:40 p.m. in the First Floor Public Meeting Room, City Hall, 208 NW First Avenue, Faribault, Minnesota.

**Members Present:** Lyn Rein, Ron Dwyer, Lee Nordmeyer and Karl Vohs

**Members Absent:** Julie Schiffer

**Staff Present:** Kim Clausen, Community Development Coordinator

**Others Present:** None

**2. Minutes**

A. Minutes of September 9, 2019 Special Meeting

A motion was made by Vohs and seconded by Nordmeyer to approve the September 9, 2019 meeting minutes as presented. The motion passed unanimously.

**3. General Heritage Preservation Items**

A. Citizen Comment Period – None

**4. Design Reviews**

A. 310 Central Avenue – Façade Improvements

The property owner would like to utilize additional space in the building and requesting to add a steel fire escape on the rear of the building where that previously been a fire escape. In addition, two windows and a door that were previously blocked up are proposed to be reopened. A new 36" steel door is proposed to be installed in the existing blocked-up opening, to provide access to the fire escape. The proposed windows will be 30" x 60" 4/4 single-hung metal clad wood windows with Mesa Red exterior. The existing headers and stone sills will remain. Lastly, two new oil-rubbed bronze exterior goose-neck lights will be installed near the door.

Commissioners were concerned the proximity to the utility box. While they are supportive of the concept, they would also like to see an actual rendering/drawing of the proposed railing.

A motion was made by Dwyer and seconded by Vohs to approve the concept and materials, but the applicant must bring back actual drawings for formal approval and issuance of a Certificate of Appropriateness. The motion passed unanimously.

**5. Items of Discussion**

A. Downtown Property Maintenance Program

Commissioners discussed the Downtown Property Maintenance Program. Community Development Director Kuennen will attend the October meeting to provide more information on the Program.

B. Project Updates

Staff provided updates to various projects.

**6. Adjourn**

A motion was made by Nordmeyer and seconded by Vohs to adjourn the meeting at 7:20 p.m. The motion passed unanimously.

Respectfully Submitted,

  
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Kim Clausen  
Community Development Coordinator

  
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Lynn Rein, Chairperson