



AIRPORT ADVISORY BOARD MEETING MINUTES

August 18, 2021

7:00 a.m.

Airport Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:00 a.m.

Members present: F. Ahlman, M. Brown, C. Hooper, P. Johnson, D. Nelson, B. Smith
& T. Waarvik

Airport Staff present: J. Serres

Staff present: T. Block, T. Manz

2. APPROVAL OF MINUTES

Minutes of July 21, 2021, were submitted for approval. A motion was made by M. Brown, seconded by C. Hooper for approval. Motion carried.

3. AIRPORT MANAGER UPDATE

The city completed maintenance work on the hangar doors along with installing tie downs. The State will be sending the taxiway reflectors. J. Serres provided a draft seasonal agreement for glider trailer parking. T. Block indicated the City Attorney has recommended a permit, rather than a lease agreement, and will incorporate the language from the agreement draft. The fee will need to be approved by City Council as part of the fee schedule.

4. AIRFIELD MATTERS

SteinAir is planning an RV drive-in for September 25th. J. Serres is working with SteinAir to coordinate an Open House to coincide with their planned event. Serres will also work with Rare Air and North Memorial to see if they would like to display props or a helicopter. The Open House will be scheduled between 8:00 a.m. – 12:00 p.m. Donuts and coffee will be provided in the morning.

5. FUEL SYSTEM HOSE

T. Block received a quote of \$1,500 for a smaller fuel hose. Foth will verify with the vendor that it is compatible with the system. C. Hooper provided information on a platform that he said FAPA would fund. Serres mentioned a small pad would be needed so that the platform could be rolled away when not needed. The platform would be more stable than the ladders currently being used.

6. FEDERAL FUNDING

The FAA is providing an additional \$30,000 in pandemic relief funds. This funding includes debt services such as the hangar loan.

7. RUNWAY EXTENSION

T. Block is having the current airport consultant look into what hiring a consultant to work exclusively on a runway extension would entail, and what they could find that hasn't already been in place in the Master Plan. The EDA needs more detail on what funding is being requested and how the EDA could benefit. A joint meeting with the EDA would be held to go over a plan. D. Nelson expressed that an extension doesn't matter if we can't widen the runway to 100'. M. Brown commented we don't have the clear zones the entire runway would need to be moved. J. Serres questioned if there would be a change in classification if the runway were wider. T. Block informed the Board the extension is in the 2040 vision for the City. The EDA plans to put together a business summit with a focus on aviation. M. Brown would like to see County offices involved. B. Smith asked if there were any aircraft in Faribault that would use it. D. Nelson had a discussion with Crown Cork & Seal and they would land in Faribault vs. Owatonna if the runway were extended. B. Smith recommended getting someone on the regional side to support the extension. T. Block indicated we need to work with MnDOT for support and revision of the Master Plan before it can be presented to the FAA.

8. OTHER

No additional items to discuss.

9. NEXT AIRPORT BOARD MEETING: September 15, 2021

10. ADJOURN: T. Waarvik adjourned the meeting at 7:37 a.m.