



208 NW 1<sup>st</sup> Avenue  
 Faribault, MN 55021  
 507-334-2222

## PARKING TICKET CONTESTMENT FORM

**If you wish to contest a parking ticket, please fill out this form in its entirety.  
 (Only one ticket per form.) Please note the guidelines below:**

*“Overtime Parking” Tickets must be contested within 10 days of the date of issue.*

*“Parked Over 18 hrs., Snow Emergency, and Other” Parking Tickets must be contested within 20 days of the date of issue.*

*You must retain the original ticket. DO NOT submit the ticket with this form.*

**Name:** \_\_\_\_\_ **Ticket No.** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ (Phone # is **MANDATORY** or ticket will not be reviewed)

**Vehicle Make/Model:** \_\_\_\_\_ **License Plate #** \_\_\_\_\_

**Date Ticket Issued:** \_\_\_\_\_

**In the space below, clearly state the reason you are contesting this ticket.**

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\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

*\*This form will be reviewed by the Police Chief or his designee who will make a final determination on the status of your ticket. Completion of this form does not guarantee a dismissal of your ticket.*

**\*\*For Office Use Only\*\***

Not Voided/Not Dismissed    Date: \_\_\_\_\_    By: \_\_\_\_\_  
 Voided /Dismissed            Date: \_\_\_\_\_    By: \_\_\_\_\_