



Non-Profit Funding Request

1. REQUIREMENTS FOR NON-PROFIT/CIVIC ORGANIZATION FUNDING REQUESTS

- Funding Request Application
- Annual Budget
- Annual Audit or Financial Review from Previous year
- Preliminary Budget
- Board Roster
- Non-Discrimination Statement
- Prior Year Funding Sources

2. REQUIREMENTS FOR START-UP NON-PROFITS/CIVIC ORGANIZATIONS

- Annual Budget
- Plan of Operation

Return Completed Application and Supporting Documents
City of Faribault
Attention: Non-Profit/Civic Organization Funding
208 1st Ave NW
Faribault, MN 55021

City of Faribault Nonprofit Funding Application
January 1, _____ through December 31, _____

AGENCY NAME: _____

STREET ADDRESS: _____

MAILING ADDRESS: _____

WEBSITE ADDRESS: _____

EXECUTIVE DIRECTOR: _____

TELEPHONE: _____ E-MAIL: _____

FAX: _____ FEDERAL ID NUMBER: _____

Organization Overview

Please provide a brief history of the organization – include mission, date of incorporation and years of operation.

Mission Statement:

Date of Incorporation:

Years in Operation:

Place an “X” in the box that best describes the category of your organization (multiple selections are permitted).

Category	Youth	Adult	Senior Adults	Persons with Disabilities	At Risk	Veterans
Arts and Culture						
Community Well Being						
Natural Resources						
Recreation						

Describe the identified community need(s) that will be met by your organization.

Funding Source Summary (Briefly state how any awarded funds would be used)	Current Funding (FY _____)	Requested Funding (FY _____)
	\$	\$

List outcome-based goals and objectives that have been set for FY _____.

Describe any operational and /or financial changes being considered in the organization that may be funded for FY _____.

Outline anticipated internal or external revenue sources that support the organization. Indicate whether these are ongoing or new sources.

Give specific examples of your organization's coordinated/collaborative efforts with outside agencies, which accomplish or enhance the projected results within the organization. (If possible, please bullet the list)

List all annual or other fundraising activities you have initiated and the amount of profit for each, preferably for the last three years.

Did you meet your previous funding goals and objectives, if not please explain?

Executive Director

Board Chair

Date

Date